REGISTRATION POLICY

TERMS AND CONDITIONS

ACCEPTANCE OF POLICIES

Registering for an Artistry class, workshop, camp, or open studio constitutes the registrant's acceptance of all terms, conditions, and policies included on this document.

WAIVER OF LIABILITY

There are risks inherent in participating in arts classes and workshops, including but not limited to handling tools and materials, operating machinery, and working in areas where fumes, chemicals, and particles may be present. Artistry takes every reasonable precaution to ensure the safety of our students, staff, and volunteers, including developing, communicating, and monitoring compliance with appropriate policies and procedures.

The student or guardian understands that participation in Artistry's arts education program is completely voluntary and that the program and related activities being offered are for the benefit of the participant(s). In consideration of the opportunity to participate in the program, with full knowledge and acceptance of the risks associated with it, and with full understanding of the above issues/conditions, the registrant or guardian hereby releases, indemnifies, and holds harmless Artistry and its employees, directors and officers, and agents from all form and manner of risks inherent in the program, and from all claims and demands of any nature arising from my participation in it.

The student or guardian understands that failure to abide by the policies and procedures outlined by Artistry and its instructors may result in the cancellation of my participation in the program, and further understands that damage to equipment and/or the facility due to my reckless acts, negligence, or deliberate indifference will be student's or guardian's financial responsibility.

PARTICIPATION POLICY

Artistry reserves the right to deny any person's participation or continued participation in our arts education program if, in our sole discretion, the participant's behavior is highly disruptive to the program or the participant may cause harm to himself/herself or to others in the program.

AGE REQUIREMENT

Except for "Youth & Teen" classes and Summer Arts Camps, all students must be aged 16 and up unless otherwise noted.

SPECIAL NEEDS

If you have special needs that may impact your participation, please let us know. Staff will contact you before the class to discuss accommodations. We may not be able to ensure reasonable accommodations with less than three weeks' notice.

PHOTOGRAPHY POLICY

Artistry staff may take pictures and videos of participants enjoying the activities for use in marketing and promotion of the programs. If I do not grant permission, I will send a letter to Artistry expressing my wishes.

DATA PRIVACY

The data supplied on your registration will be used to enroll you in an Artistry program. Some requested data is private. It is available to you and Artistry staff who need this information to perform their duties, but is not available to the public. You are not legally required to provide this data, but Artistry staff may not be able to complete your registration and/or you may not receive updated information if it is not provided.

REGISTRATION, CANCELLATION, AND PAYMENT POLICIES

ABSENTEE POLICY
We will not refund tuition for missed classes or pro-rate for late registrations.

REFUND POLICY – CLASSES AND WORKSHOPS
If you cancel your registration, we will refund your tuition (less a $15 administration fee and less any related discount for multiple registrations) provided you cancel five or more business days before the start of the class. Cancellation after that time will not be eligible for a refund. Membership fees are non-refundable.

REFUND POLICY – SUMMER ART CAMPS
Cancellations
Cancellations made by Artistry:
Due to lack of enrollment ....100% Refund
Cancellations made by participant:*
Within 2 weeks of program.....NO Refund
With at least 2 weeks' notice.....FULL Refund less a $15 processing fee

Summer Arts Camp Transfers/Substitutions
Transferring must occur two weeks or more before the start of the camp for any refund to be given if a credit exists. You must contact Artistry to transfer. A $10 processing fee per transfer will apply. No participant substitutions will be allowed for any program.

ART MATERIALS FOR CLASSES
All materials for adult classes, unless otherwise noted, must be supplied by students at their own expense. Supply lists for adult classes are available online, or call Artistry to have one sent to you. Materials for youth classes are included in the cost of the class unless otherwise noted.

FINANCIAL ASSISTANCE
Scholarships are available for children and adults. Call us at 952-563-8575 for more information.

NO RESIDENCY REQUIREMENT
You do not have to be a Bloomington resident or Artistry member to participate in any of our programs.

RETURNED CHECKS
There will be a $25 charge for returned checks.

10% MULTIPLE CLASS DISCOUNT
Students can receive a 10% discount when registering for multiple 5-8 week classes at the same time from this catalog. Online registrations will receive a 10% refund after the registration is processed. Not included in 10% discount: workshops, master classes, and Summer Art Camps.

ARTISTRY 2019 SUMMER ARTS CAMP

Sickness, allergy, medication, and emergency policies

Artistry requires completion of the* Summer Arts Camp Health Form *if a participating child has a medical condition for which they must carry emergency medication (e.g., asthma inhalers, EpiPen epinephrine injectors, etc). Please indicate on the* Summer Arts Camp Registration Information Form *if your participating child has a medical condition that necessitates need for emergency medication or has health-related information you feel Artistry should be made aware of.

PLEASE NOTE:

- Artistry instructors/staff cannot provide routine medication administration. If child is not self-sufficient with medication (outside of emergency need) or supplement, we ask that a family member or aide visit is scheduled with Artistry Camp Coordinators to complete any routine medication administration.
- Support for special needs is limited by individual teacher training. Artistry cannot supply additional support personnel. We ask that if a camper is not self-sufficient, an aide accompanies the camper during programming.

Sickness Policy

Artistry uses the City of Bloomington Sickness Policy as a guideline for our youth programming.
This policy has been put into place to protect your child(ren) and the other participants in the program. Please use common sense when deciding to send your child to one of our programs. If in doubt, please do not send them. Please do not send your child to our programs if your child has: • Had a temperature of 100 degrees or more within the past 24 hours. • Had a communicable illness such as strep throat, pink eye, chicken pox, measles, etc... unless they have been on antibiotics for longer than 24 hours or past the doctors recommended exclusion period. • Lice, unless they have been treated and no longer have any nits or eggs visible. • Vomited within the last 24 hours. If we discover that one of the above has occurred or the child becomes sick while at one of our programs, you will be asked to make arrangements to pick up the participant immediately from the participant's location.

Concussion information

Artistry staff and instructors take every precaution to ensure a safe environment for participating campers. Injury prevention is of utmost importance, and campers are reminded to be mindful of potential hazards, and to operate with care as they participate in various activities. As precautious as we can be providing safety measures at start of camp and keeping careful diligence at all times, there are simple circumstances that can result in a bump on the head. We feel it is important to share with families information about concussion awareness. Concussions are caused by a bump or blow to the head. Even what seems to be a mild bump can be serious. You can't see a concussion. Signs and symptoms of concussion can show up right after the injury or may not appear or be noticed until days or weeks after the injury. If your child reports any symptoms of concussion, or if you notice the symptoms yourself, seek medical attention right away and please contact Artistry to notify us of the injury. Please refer to the Centers for Disease Control and Prevention website for more information:
https://www.cdc.gov/headsup/schools/parents.html